

Common questions from DHHS providers related to tax form preparation

Q. I received a check from the State in January with the explanation: “FICA Refund”. What was that check for?

A. During the year, Nebraska Department of Health and Human Services (NDHHS) holds out FICA taxes from provider payments. At the end of the year, we check each provider's payments to see if the total amount paid them meets minimums and other conditions established by the IRS. If those amounts or the types of services provided do not meet those conditions, we refund the amounts held. The “FICA Refund” checks are those refunds.

Q. What are the conditions for NDHHS to return the FICA taxes it withheld?

A. The services provided were in the client's home but the gross amount NDHHS earned was less than \$1,700.00 per client served.

Q. When were W-2s and Form 1099s mailed?

A. W-2s and Form 1099s for 2009 were mailed from Lincoln on January 27, 2010 to the provider's address as known to NDHHS on December 31, 2009. If you've not received your copy/copies by February 12, 2010 call 402/471-9170 and we will check their status. If you leave a voice mail, be sure to include your Social Security Number or Federal Employee Identification Number, your phone number, your current address and that you have not received either of the two forms (see next question and answer).

Q. What is the minimum amount a provider must earn to receive a W-2 or 1099?

A. The provider must have grossed at least \$600.00 in 2009 from DHHS for services they provided.

Q. Since my last billing period in 2008 did not end on December 31, does the Form 1099 or W-2 cover payments to me for payments made to my business in 2009, or for services my business actually provided in 2009?

A. The Form 1099 or W-2 you receive covers payments made to your business during calendar year 2009. They cover payments for the year paid, not the year worked. In some instances those payments may have covered services you provided in late 2008.

Q. Will you mail me a listing of all payment's made to me by NDHHS in 2009?

A. NDHHS does not send an itemized list of payments at year end.

- NDHHS mails an Explanation of Payment (EOP) when we make payments to providers.
- If you had your payments deposited to your bank account, we suggest you refer to your bank statements for this information.
- If your payments were made to the ReliaCard[®], check your monthly ReliaCard statements for this information.

Q. When filing my Federal taxes, which number should I use as the employer identification number?

A. When filing your Federal tax form, you should use the "Agent" number on the W-2 we provided you which is 47-0560056.